

Inadmissible Persons and Deportees: IATA's Experiences and Concerns ICAO Regional Facilitation Seminar 11 Sept 2014 - Lima



- **Focus Areas**
- **7** Definitions
- SARPS and how they should impact decisions

How we can improve cooperation and ensure safe and timely removals



A person who had legally been admitted to a State by its authorities or who had entered a State illegally, and who at some later time is formally ordered by the competent authorities to leave that State.



**7** Inadmissible Person

A person who is or will be refused admission to a State by its authorities.



**7** Deportation Order

A written order, issued by the competent authorities of a State and served upon a deportee, directing him to leave that State.



Removal Order:

A written order served by a State on the operator on whose flight an inadmissible person travelled into that State, directing the operator to remove that person from its territory.



- 3.43 The aircraft operator shall be responsible for the custody and care of disembarking passengers and crew members from the time they leave the aircraft until they are accepted for examination as provided in 3.42.
- 3.45 The responsibility of an aircraft operator for custody and care of passengers and crew members shall terminate from the moment such persons have been admitted into that State.



5.3 Contracting States shall without delay notify the aircraft operator, confirming this as soon as possible in writing, when a person is found inadmissible, pursuant to 3.44.



5.9 The aircraft operator shall be responsible for the cost of custody and care of an improperly documented person from the moment that person is found inadmissible and returned to the aircraft operator for removal from the State.



5.9.1 The State shall be responsible for the cost of custody and care of all other categories of inadmissible persons, including persons not admitted due to document problems beyond the expertise of the aircraft operator or for reasons other than improper documents, from the moment these persons are found inadmissible until they are returned to the aircraft operator for removal from the State.



5.16 Contracting States shall not prevent the departure of an operator's aircraft pending a determination of admissibility of any of its arriving passengers.

Note.— An exception to this provision could be made in the case of infrequent flights or if the Contracting State had reason to believe that there might be an irregularly high number of inadmissible persons on a specific flight.



- 5.17 A Contracting State deporting a person from its territory shall serve him a deportation order. Contracting States shall indicate to the deportee the name of the destination State.
- 5.18 Contracting States removing deportees from their territories shall assume all obligations, responsibilities and costs associated with the removal..



- 5.20 Contracting States, in making arrangements for the removal of a deportee to a destination State, shall use direct non-stop flights whenever practicable.
- 5.21 A Contracting State, when presenting a deportee for removal, shall ensure that all official travel documentation required by any transit and/or destination State is provided to the aircraft operator.



- 5.19 Contracting States, when making arrangements with an aircraft operator for the removal of a deportee, shall make available the following information as soon as possible, but in any case not later than 24 hours before the scheduled time of departure of the flight:
- a) a copy of the deportation order, if legislation of the Contracting State allows for it;
- b) a risk assessment by the State and/or any other pertinent information that would help the aircraft operator assess the
- ↗ risk to the security of the flight; and
- $\neg$  c) the names and nationalities of any escorts.



- Obvious that Annex 9 addresses Deportees and Inadmissible Persons as entirely separate issues
- ↗ Roles and responsibilities are clearly defined:

  - Inadmissible Persons are largely airline responsibility
  - Cooperation and communication is clearly anticipated



## The Good, the Bad and the Ugly

- **7** Government and airline communicate
- Concerns are addressed and policies observed
- ↗ The removal or return takes place as scheduled



## The Good, the Bad and the Ugly

- - - Falsified documents noted but outbound planed blocked
    - Receiving carrier ordered to accept and carry onward
  - - Family of 5 with 1 found with expired passport all ordered back on full flight after 5 hour delay. Flight with 225 held pending
    - 7 17 others with complex flights missed flights and waited 3 days.



## The Good, the Bad and the Ugly

- 7 2 attempts to deport fail due coached bad behaviour
- Carrier forced to accept against internal policy for 3<sup>rd</sup> removal attempt on a commercial flight
- Prior to departure, escorts attempt to subdue, and deportee fatally injured in front of other passengers



## How it should work in real life

- States and airlines must understand their obligations under Annex 9 and abide by appropriate SARPS
- Deportees and INADPAX ARE different cases and need to be handled accordingly
- **7** Communication and cooperation are critical
- > Ensuring Aviation Security is essential



## How it should work in real life

- Guidance materials exist to describe options and best practices
- ↗ ICAO's Facilitation Manual is a resource
- IATA/Control Authorities Working Group have established "informal" best practice guides based on Annex 9 SARPs that describe appropriate solutions in detail

**ICAO Regional Facilitation Seminar - Lima, Peru** 



## Thank You !

### Bob Davidson Head, Aviation Facilitation International Air Transport Association Washington, DC

Davidsonr@iata.org

Office: +1 202 628 9292 Mobile: +1 202 412 7979

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### IATA/CONTROL AUTHORITIES WORKING GROUP

## Guidelines for the Removal of Deportees

Version 3.0 06 May 2010

#### IATA/CONTROL AUTHORITIES WORKING GROUP

# Guidelines for the Removal of Deportees

Version 3.0 - Revised 06 May 2010

The IATA/Control Authorities Working Group (IATA/CAWG) was established as an IATA initiative in 1987 as a means of bringing together Airlines and States on the issue of inadmissible and inadequately documented persons. The main imperative was to bring Immigration Authorities and representatives of the National Airlines together in an informal setting to develop mutually acceptable working arrangements, recognising the needs and limitations of the two parties. Whilst the original focus was on inadmissible passengers, IATA/CAWG now deals with many key areas of passenger facilitation.

#### The IATA/CAWG Vision Statement is:

"For Airlines and Control Authorities to develop and pursue a cooperative programme for the facilitation and processing of a growing number of passengers, while ensuring effective action against illegitimate traffic, and to focus on such concepts as risk management, sharing of information and convergence of processes".

Members of IATA/CAWG are the National Airlines and Immigration Departments (sometimes supplemented by the Civil Aviation and Border Police) of Australia, Austria, Belgium, Brazil, Canada, Denmark, Finland, France, Germany, Japan, Mexico, the Netherlands, Norway, Portugal, South Africa, Spain, Sweden, Switzerland, the United Arab Emirates, the United Kingdom, and the United States. The Air Transport Association of America, National Airline Council of Canada and the Association of Asia Pacific Airlines are also represented.

#### **GUIDELINES FOR THE REMOVAL OF DEPORTEES**

#### **1** INTRODUCTION

1.1 This document provides a guide to best practice for the removal of deportees on commercial air services. Voluntary departures of deportees are not covered by these guidelines. Due regard has been given to the

International Standards and Recommended Practices set forth in Annex 9, 12th Edition (July 2005), Chapter 5 Section C to the Convention on International Civil Aviation. However, nothing in this document is to be construed as to contradict national regulations, international agreements, or court decisions.

1.2 In these guidelines, the IATA/CAWG seeks to address the legitimate needs of both the deporting State and the operator as they normally apply to deportees whose removal is organised by the deporting State with the agreement of the operator. At the same time, the guidelines specifically recognise the right of the pilot-in-command to determine, for reasons of safety, which deportees will be accepted for transportation.

#### 2 TERMS AND DEFINITIONS

For the purpose of this document, the following definitions are applied unless otherwise indicated:

- 2.1 **Admission** refers to the permission granted to a person to enter a State by the public authorities of that State in accordance with its national laws.\*
- 2.2 **Aircraft Operator** means a person, organisation or enterprise engaged in or offering to engage in an aircraft operation.
- 2.3 **Deportee** means a person who had legally been admitted to a State by its authorities or who had entered a State illegally, and who at some later time is formally ordered by the competent authorities to leave that State.<sup>1</sup> –
- 2.4 **DEPA** refers to the industry-approved code for a deportee who is escorted by authorised personnel during the removal.
- 2.5 **Deportation order**: A written order, issued by the competent authorities of a State and served upon a deportee, directing that person to leave that State.
- 2.6 **DEPU** refers to the industry-approved code for a deportee who is not escorted during the removal.
- 2.7 **Deporting State** means the State that has organised a deportee's removal from its territory.
- 2.8 **Escort** means a person authorised by the deporting State to accompany a deportee (DEPA) during the removal.
- 2.9 **MEDA** is the industry-approved code for a person who requires medical assistance, and which is reflected in that person's airline reservation as an Special Service Request (SSR) data element.

<sup>&</sup>lt;sup>1</sup> Annex 9 to the ICAO Convention on International Civil Aviation, Chapter 1, 12th Edition

- 2.10 **Pilot-in-command** means the pilot responsible for the operation and safety of the aircraft during flight time.
- 2.11 **Risk Assessment is** an assessment by a deporting State of a deportee's suitability for escorted or unescorted removal via commercial air services. The assessment should take into account all pertinent factors, including medical, mental and physical fitness for carriage on a commercial flight, willingness or unwillingness to travel, behavioural patterns, any history of violence.

#### **3 NOTIFICATION REQUIREMENTS AND TRAVEL DOCUMENTS**

- 3.1 Aircraft operators should establish and provide contact numbers for arrangements and policy questions relating to the removal of deportees, both at headquarters and local or regional offices. Deporting States agree to direct any matters regarding deportation arrangements to these contact numbers wherever possible.
- 3.2 The deporting State should provide a 24-hour contact concerning deportee situations. Deporting States should also provide contact information for an official or office to which questions of policy interpretation can be addressed.
- 3.3 The deporting State should identify and publish, or otherwise share with other governments, the contact details for the desk or department to which notification of inbound removals should be directed.
- 3.4 States should adopt as best practice the following ICAO Annex 9 standard<sup>2</sup>, which reads:

"Contracting States, when making arrangements with an aircraft operator for the removal of a deportee, shall make available the following information as soon as possible, but in any case not later than 24-hours before the scheduled time of the departure of the flight.

- a) A copy of the deportation order, if legislation of the Contracting State allows it;
- b) A risk assessment by the State and/or any pertinent information that would help the aircraft operator assess the risk to the security of the flight; and,
- c) The names and nationalities of any escorts."
- 3.5 This does not preclude States from making agreements with individual aircraft operators that allow for a shorter notification period.

<sup>&</sup>lt;sup>2</sup> 5.19 Annex 9, 12<sup>th</sup> Edition, Amendment 21

3.6 States should adopt as best practice the following ICAO Annex 9 standard<sup>3</sup>, which reads:

"A Contracting State deporting a person from its territory shall serve him a deportation order. Contracting States shall indicate to the deportee the name of the destination State".

- 3.7 The deporting State should inform authorities in transit and destination States of the deportee's movement and of the details surrounding that movement whenever practicable and permitted under national and/or international laws.<sup>4</sup>
- 3.8 The originating agent shall ensure that any other aircraft operator involved in the itinerary is informed of the deportee's movement via the aircraft operator's Reservation system. Similar remarks (i.e. Other Service Information (OSI) remarks) contained within the deportee's Passenger Name Record (PNR) should be utilised to identify the escort(s) as well.<sup>5</sup>
- 3.9 The deporting State should ensure that travel documents required by the transit and/or destination State for transit/entry clearance have been obtained or otherwise arranged.
- 3.10 States should adopt as best practice the following ICAO Annex 9 standard<sup>6</sup>, which reads:

"A Contracting State, when presenting a deportee for removal, shall ensure that all official travel documentation required by any transit and/or destination State is provided to the aircraft operator."

#### 4 **REQUIREMENTS FOR ESCORTS**

- 4.1 When removal of a deportee is under consideration, the deporting State should conduct a risk assessment of that deportee to determine whether the use of escort is required, and if so, the number of escorts to be assigned to the removal.
- 4.2 The deporting State should inform the aircraft operator, to the extent legally allowed, of the results of its risk assessment to facilitate the aircraft operator's own evaluation and notification process.
- 4.3 When official en-route supervision of a deportee is warranted based on the results of risk assessment, the deporting State should ensure that escorts travelling with the deportee possess all travel documents required by destination and transit States, or that alternative arrangements have been approved by those States.

<sup>&</sup>lt;sup>3</sup> 5.17, Annex 9, 12<sup>th</sup> Edition, Amendment 21

<sup>&</sup>lt;sup>4</sup> see ECAC Doc 30, Section 2.3 B. Deportees, 2

<sup>&</sup>lt;sup>5</sup> IATA PSC Resolution 701, 3.5

<sup>&</sup>lt;sup>6</sup> 5.21, Annex 9, 12<sup>th</sup> Edition, Amendment 21

- 4.4 Any limitation on the number of deportees that can be carried on a specific aircraft will be subject to the aircraft operator's policy, and to consultation between the deporting State and the aircraft operator involved in the transportation.
- 4.5 The deporting State should use only authorised Escort personnel for its removals.
- 4.6 Deporting States should adopt as best practice the following ICAO Annex 9 standard<sup>7</sup>, which reads:

"Contracting States, when determining that a deportee must be escorted, and the itinerary involves a transit stop in an intermediate State, the deporting State shall ensure that the escort(s) remain(s) with the deportee to his or her final destination, unless suitable alternative arrangements are agreed in advance of arrival by the authorities and the aircraft operator involved at the transit location."

- 4.7 When an escort is based solely on legal requirements imposed by a State at a transit/transfer point, and not on any finding of risk, that escort requirement may be waived on the connecting flight, subject to applicable local regulations and where agreed by all operators involved.
- 4.8 Escorts are not allowed to drink alcohol during the removal of deportees. Deportees are not to be served alcohol during the removal.

#### 5 RESERVATIONS AND TICKETING

5.1 States should adopt as best practice the following ICAO Annex 9 standard<sup>8</sup>, which reads:

"Contracting States, in making arrangements for the removal of a deportee to a destination State, shall use direct non-stop flights whenever practicable."

- 5.2 In general, flight reservations are the responsibility of the deporting State, and should be agreed with the involved aircraft operator(s).
- 5.3 When making a flight reservation, the deporting State should always indicate that it concerns a deportee who will be escorted (DEPA) or unescorted (DEPU), and who may require medical assistance (MEDA).
- 5.4 The reservation made for the escort(s) should clearly indicate their status and the name of the deportee being escorted. Where possible, and

<sup>&</sup>lt;sup>7</sup> 5.24, Annex 9, 12<sup>th</sup> Edition, Amendment 21

<sup>&</sup>lt;sup>8</sup> 5.20, Annex 9, 12<sup>th</sup> Edition, Amendment 21

subject to local agreement, ticketing for deportees and/or Escorts should be accomplished well in advance of departure.

5.5 Ticket refunds should only take place at the request of the purchasing deporting State.

#### 6 CHECK-IN, BOARDING AND SECURITY PROCESSES

- 6.1 Check-in and boarding processes should be adapted to fit the specific removal situation and airport infrastructure.
- 6.2 Check-in and boarding of deportees should be as unobtrusive as possible and kept separate from the normal passenger process to the extent allowed by the existing airport facility.
- 6.3 Additional check-in and boarding process criteria should be agreed between the deporting State and the aircraft operator at the local level.
- 6.4 The baggage of deportees and escorts should be handled in such a manner as to avoid delaying the flight's departure in the event that the deportee does not travel.
- 6.5 In general and consistent with the aircraft operators' procedures and requirements, pre-boarding of deportees, especially those who are escorted en-route, is strongly encouraged. Alternative arrangements may be necessary depending on the situation at hand.
- 6.6 Deportees requiring physical restraints should be boarded with their escort(s) in such manner as to reduce the possibility of drawing undue attention.
- 6.7 The Pilot-in-command shall be advised by the aircraft operator (or its agent) of the presence and status of the deportee using information provided by the deporting State.
- 6.8 The Pilot-in-command may request clarification of information provided by the State concerning the deportee, and should be given as much additional information as is permitted under applicable laws or regulations.
- 6.9 The seating of deportees and their escorts on the aircraft is guided by applicable policies established in accordance with International Regulations<sup>9</sup>.
- 6.10 Where deportees are delivered to the aircraft via direct ramp-side transfer, State and airport screening personnel should cooperate with the aircraft operator to ensure that alternative arrangements are made which allow all applicable government-mandated security-screening requirements to be

<sup>&</sup>lt;sup>9</sup> ICAO Security Manual (Doc 8973) and EU Implementing Regulation (800/2008)

observed prior to embarking the deportee.

- 6.11 The use of restraining devices, including sedatives or other drugs, with regard to deportees on aircraft must conform to the laws and/or regulations of the States involved (including States of transit) and applicable aircraft operator policy.
- 6.12 Where their use is anticipated based upon a risk assessment, escorts should be trained in the safe use of restraint devices, including sedatives or other drugs and, subject to government regulation and the transporting aircraft operator's policy, have access to such appropriate devices when accompanying a deportee.
- 6.13 States that administer sedatives or other drugs to deportees should ensure that the deportee is accompanied to the final destination by a medical attendant, or by an escort authorised to administer the medication during travel.

#### 7 **RESPONSIBILITIES OF STATES AND OPERATORS**

7.1 States should adopt as best practice the following ICAO Annex 9 standard<sup>10</sup>, which reads:

"Contracting States removing deportees from their territories shall assume all obligations, responsibilities and costs associated with the removal."

- 7.2 The delivering aircraft operator should not be held liable for refusal by a receiving connecting aircraft operator; or the transit and/or destination State's authorities.
- 7.3 If entry into the destination or transit State is refused for any reason, the operator should not be penalised or face other obligations or liabilities associated with the return of the deportee.
- 7.4 States should adopt as best practice the following ICAO Annex 9 standard<sup>11</sup>, which reads:

"Contracting States shall not prevent the departure of an operator's aircraft pending a determination of admissibility of any of its arriving passengers."

7.5 Pilot-in-command's authority:

a) At the point of the deportee's boarding, and in accordance with national law and international conventions, the Pilot-in-command of the aircraft assumes full authority with respect to the deportee.<sup>12</sup>

<sup>&</sup>lt;sup>10</sup> 5.18, Annex 9, 12<sup>th</sup> Edition, Amendment 21

<sup>&</sup>lt;sup>11</sup> 5.16, Annex 9, 12<sup>th</sup> Edition, Amendment 21

<sup>&</sup>lt;sup>12</sup> Tokyo Convention, 1972

b) That authority may extend to refusing to accept an escorted or unescorted deportee for transportation when the Pilot-in-command considers that action to be in the best interest of flight safety. Such refusal should be based on objective reasons related to the passenger and his or her action or behaviour being exhibited at the time of boarding or at a subsequent time.

- 7.6 The aircraft operator should, when so requested by the deporting State, provide reasons in writing for any instance in which transportation for a deportee is denied. Where necessary for the purpose of clarification, the response should explain what additional requirements are to be met to enable transportation to occur.
- 7.7 During transit, the deporting State must conform to the laws and regulations of the State(s) of transit. The deporting State should ensure that the onward carriage of a deportee beyond a transit point should be within the shortest possible time scale. Any costs incurred as a result of a longer than necessary transit period between flights would be borne solely by the deporting State
- 7.8 States should adopt as best practice the following ICAO Annex 9 standard<sup>13</sup>, which reads:

"A Contracting State shall admit into its territory its nationals who have been deported from another State."

7.9 States should adopt as best practice the following ICAO Annex 9 standard<sup>14</sup>, which reads:

"A destination State shall give special consideration to the admission of a person, deported from another State, who holds evidence of valid and authorised residence within its territory."

<sup>&</sup>lt;sup>13</sup> 5.22, Annex 9, 12<sup>th</sup> Edition, Amendment 21

<sup>&</sup>lt;sup>14</sup> 5.23, Annex 9, 12<sup>th</sup> Edition, Amendment 21



### IATA/CONTROL Authorities Working Group GUIDELINES FOR THE REMOVAL OF INADMISSIBLE PERSONS

Version 3.0 12 May 2011

#### THE IATA/CONTROL AUTHORITIES WORKING GROUP (IATA/CAWG)

The IATA/Control Authorities Working Group (IATA/CAWG) was established as an IATA initiative in 1987. The main goal was to bring Immigration Authorities and representatives of the National Aircraft Operators together in an informal setting to develop mutually acceptable working arrangements, recognising the needs and limitations of the two parties.

Members of IATA/CAWG are the National Aircraft Operators and Immigration Departments (sometimes supplemented by Civil Aviation and Border Police) of Australia, Austria, Belgium, Brazil, Canada, Denmark, Finland, France, Germany, Japan, Mexico, Netherlands, Norway, Portugal, South Africa, Spain, Sweden, Switzerland, the United Kingdom, the United Arab Emirates and the United States. The Air Transport Association of America, the National Airlines Council of Canada, and the Association of Asia Pacific Airlines are also represented.

The IATA/CAWG Vision Statement is:

"For Airlines and Control Authorities to develop and pursue a cooperative programme for the facilitation and processing of a growing number of passengers, whilst ensuring effective action against illegitimate traffic, and to focus on such concepts as risk management, sharing of information and convergence of processes".

#### GUIDELINES FOR THE REMOVAL OF INADMISSIBLE PERSONS

#### 

- 1.1 The goal of this document is to present best practice guidelines for the safe and orderly removal of inadmissible persons. However, nothing in this document is to be construed as to contradict national legislation, regulations or court decisions.
- 1.2 In these guidelines, the IATA/CAWG seeks to recognise the concerns of the air transport industry with respect to inadmissible persons,

while addressing States' need to protect their respective national interests.

- 1.3 In seeking to interdict the travel of inadmissible persons, and to facilitate their removal and return, States and aircraft operators are encouraged to jointly develop and implement initiatives, which seek to ensure that all international passengers and crew hold the required travel documents at the time of embarkation.
- 1.4 States and aircraft operators are urged to develop greater levels of cooperation that enhance security, flexibility and, ultimately, border integrity.

#### **2. DEFINITIONS**

For the purposes of this document, the following definitions shall be applied unless otherwise indicated.

- 2.1 **"ADMISSION"** means the permission granted to a person to enter a State by the public authorities of that State in accordance with its national laws<sup>1</sup>.
- 2.2 **"AIRCRAFT OPERATOR"** means a person, organization or enterprise engaged in or offering to engage in an aircraft operation<sup>2</sup>.
- 2.3 **"COMMENCEMENT OF JOURNEY"** means the point at which the person began his journey, without taking into account any airport at which he stopped in direct transit, either on a through-flight or a connecting flight, if he did not leave the direct transit area of the airport in question.<sup>3</sup>
- 2.4 **"DIRECT TRANSIT AREA**" means a special area established in an international airport, approved by the public authorities concerned and under their direct supervision or control, where passengers can stay during transit or transfer without applying for entry to the State.<sup>4</sup>
- 2.5 **"ESCORT"** (for the purposes of these guidelines only) means a person or persons

<sup>&</sup>lt;sup>1</sup> ICAO Annex 9 Definition

<sup>&</sup>lt;sup>2</sup> ICAO Annex 9 Definition

<sup>&</sup>lt;sup>3</sup> ICAO Annex 9 Definition

<sup>&</sup>lt;sup>4</sup> ICAO Annex 9 Definition

authorised to accompany an inadmissible person under removal order during a flight.

- 2.6 **"INADMISSIBLE PERSON"** means a person who is or will be refused admission to, or transit through the territory of a State by the authorities of that State.
- 2.7 **"REMOVAL OF A PERSON"** means an action by the public authorities of a State, in accordance with its laws, to direct a person to leave that State.<sup>5</sup>
- 2.8 **"REMOVAL ORDER"** means a written order served by a State on the operator on whose flight an inadmissible person travelled into that State, directing the operator to remove that person from its territory<sup>6</sup>.
- 2.9 **"TRAVEL DOCUMENT"** means a passport or other official document of identity issued by a State or organisation, which may be used by the rightful holder for international travel.<sup>7</sup>

#### ✓ 3. NOTIFICATION CONCERNING FINDINGS OF INADMISSIBILITY

3.1 States should adopt as best practice the following ICAO Annex 9 Standard<sup>8</sup>, which reads:

"Contracting States shall not prevent the departure of an operator's aircraft pending a determination of admissibility of any of its arriving passengers".

- 3.2 When a person is found inadmissible, the State should notify the aircraft operator or its local representative in writing at the earliest possible opportunity, but in most cases, within 24 hours of arrival.
- 3.3 To assist in the notification process, the aircraft operator should provide primary contact names at the port level to whom notices should be delivered.

3.4 When requiring the responsible Aircraft Operator to effect the removal of an inadmissible person, the State should provide a written Removal Order to the inbound aircraft operator prior to removal, which should include, if known, name, age, citizenship, gender. and information concerning the inadmissible person's inbound (arriving) flight.

#### ✓ 4. ARRANGEMENTS FOR REMOVAL AFTER DETERMINATION OF INADMISSIBILITY

- 4.1 States ordering the removal of a person may give directions concerning the place to where an inadmissible person may be removed.
- 4.2 Where appropriate, the Aircraft Operator may consult with the State ordering the removal regarding the most practicable place to which the inadmissible person should be removed.
- 4.3 When a person is found inadmissible, the Aircraft Operator may consult with the authorities of the State ordering the removal on the timeframe for removal of that person. The State should allow the aircraft operator a reasonable amount of time (in most cases within 24 hours) during which to effect the removal via its own services or to make alternative removal arrangements.
- 4.4 States ordering the removal of an inadmissible person without a valid travel document should issue the applicable ICAO covering letter in order to provide information regarding the inadmissible person to the authorities at any transit point(s) and at final destination.
- 4.5 The State should deliver the ICAO covering letter and any other relevant information to the Aircraft Operator (or, where applicable, via an escort), who will be responsible for delivering these documents to the authorities at any transit point(s) and/or the inadmissible person's final destination.
- 4.6 In the event that removal with an ICAOrecommended covering letter is not feasible, the State should not normally require removal of an undocumented inadmissible person from its territory until a replacement travel document has been obtained, or

<sup>&</sup>lt;sup>5</sup> ICAO Annex 9 Definition

<sup>&</sup>lt;sup>6</sup> ICAO Annex 9 Definition

<sup>&</sup>lt;sup>7</sup> ICAO Annex 9 Definition

<sup>&</sup>lt;sup>8</sup> Standard 5.16, Annex 9, 12<sup>th</sup> Edition, Amendment 21.

suitable alternate arrangements with the States of destination and/or transit have been agreed.

- 4.7 The decision to use escorts in supporting an inadmissible person's removal is the responsibility of the Aircraft Operator, and should be based primarily upon its own threat assessment and risk analysis.
- 4.8 States should adopt as best practice the following ICAO Annex 9 Standard<sup>9</sup>, which reads:

"Contracting States that have reason to believe that an inadmissible person might offer resistance to his removal shall inform the aircraft operator concerned as far in advance as possible of scheduled departure so that the aircraft operator can take precautions to ensure the security of the flight".

#### ✓ 5. ASSISTANCE AND COOPERATION IN THE REMOVAL PROCESS

- 5.1 States should cooperate with other States and with the Aircraft Operator in order to facilitate the removal of inadmissible persons, including the removal via transit ports enroute.
- 5.2 States should accept for examination a person removed from a State where he was found inadmissible, if that person commenced his journey from its territory.
- 5.3 States should not return such a person to the country where he was earlier found inadmissible.
- 5.4 When an inadmissible person is not in possession of a travel document at the time of removal, the destination State should accept the ICAO covering letter and other relevant information delivered as sufficient documentation for examination.
- NB: In situations concerning passengers identified with false documents or who are insufficiently documented, please refer also to the

IATA/CAWG Guideline on Passengers Identified with False Documents.

<sup>&</sup>lt;sup>9</sup> Standard 5.8, Annex 9, 12<sup>th</sup> Edition, amendment 21.